

SUBDIVISION AND LAND DEVELOPMENT

192 Attachment 4

**Township of Lower Allen**

**Lot Line Adjustments and  
Minor Revisions of Approved Plans  
Checklist and List of Submittal Requirements**

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Applicant's Daytime Phone No. \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date of Submittal: \_\_\_\_\_

Place a check in the applicable column, except: 1) insert "NA" in the "Not Submitted" column if not applicable, and 2) insert "W" in the "Not Submitted" column if a waiver is requested from the requirement.

<b>Submitted</b>	<b>Not submitted</b>	
_____	_____	1. Township application/review fee(s)/escrow
_____	_____	2. One copy of the completed application (See Appendix A.)
_____	_____	3. One copy of this checklist (using the photocopies of the pages in this section)
_____	_____	4. Seventeen print copies of the complete final plans
_____	_____	5. Receipt showing delivery by applicant of copy of plan to the County Planning Commission
_____	_____	6. Plans prepared on a standard-sized sheet, with a minimum size of 18 inches by 24 inches and a maximum size of 24 inches by 36 inches
_____	_____	7. Plans drawn at a maximum scale of one inch equals 50 feet, using a standard scale
_____	_____	8. All dimensions set in feet and decimal parts thereof, and bearings in degrees, minutes and seconds
_____	_____	9. Differentiation between existing and proposed features
_____	_____	10. Boundary line of the tract, shown as a heavy line
_____	_____	11. Words "final plan" and name of project on each sheet
_____	_____	12. Notarized owners statement (See Appendix.)
_____	_____	13. Plan preparer's statement (See Appendix.)
_____	_____	14. Approval/review signature blocks for: Township Board of Commissioners, Township Planning Commission and County Planning Commission (See Appendix B.)

## LOWER ALLEN TOWNSHIP CODE

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| _____ | _____ | 15. Context/location map at a standard scale (one inch equals 800 feet or larger) showing the location of the project and existing and proposed streets adjacent to the tract and watercourses and municipal borders |
| _____ | _____ | 16. North arrow, graphic scale, written scale  |
| _____ | _____ | 17. Date of plan and all subsequent revision dates and submission dates (especially noting if it is revision of a previously approved plan) with space for future revision dates                                     |
| _____ | _____ | 18. Existing and proposed lot lines and street rights-of-way   |
| _____ | _____ | 19. Existing building locations and type of land uses  |
| _____ | _____ | 20. Applicable zoning district and required minimum lot area   |
| _____ | _____ | 21. Minimum setback requirements shown for each lot  |
| _____ | _____ | 22. Note stating type of water and sewer service proposed (such as "well and on-lot septic systems")   |
| _____ | _____ | 23. Lot width (at minimum building setback line) and lot area for each lot   |
| _____ | _____ | 24. Dimensions of each lot in feet   |
| _____ | _____ | 25. List of any modifications or waivers requested to this chapter   |